

**Cherokee County School District
Work-Based Learning Weekly Production Report
Woodstock High School**

Week# 1A

Name of Student: _____ Date of Report: _____ 8-12 _____

Firm's Name: _____

Complete 5-6 sentence paragraph about how you secured your job or what steps you have taken to get a job.

Weekly Time and Earning Summary

Day	Date	Time Started	Time Ended	Total Hours	Worksite Supervisor's Comments
Monday	8-4				
Tuesday	8-5				
Wednesday	8-6				
Thursday	8-7				
Friday	8-8				
Saturday	8-9				
Sunday	8-10				

Total Hours Worked _____ (X) Hourly Rate \$ _____ = Weekly Earnings \$ _____

Student's Signature	Date	Worksite Supervisor's Signature	Date
Journal 10 Points		Weekly WBL Sessions 10 Points	
<ul style="list-style-type: none"> ◇ On Time ◇ Correct Punctuation and Grammar ◇ Completed as Instructed ◇ Journal will not be counted late if you were abs. and notified coordinator/turned in next day 		<ul style="list-style-type: none"> ◇ Present at appointed time – 10 ◇ Notified Facilitator before abs. w/approval -and form turned in – 10 ◇ Notified Facilitator within the day with approved abs and form turned in next day – 8 	
<p style="font-size: small;">This form is to be completed and turned in each week to the Career Pathway Facilitator at the weekly meeting. The form is used as your attendance record. If you do not turn it in you will not receive credit for attending the WBL session.</p>			