

ANNEXURE (III)
APPLICATION FOR BUILDING COMPLETION CERTIFICATE

From:
Name and address of Allottee

Dt.

To,
The Executive Engineer,
GIDC _____

Subject: Request for issue of Building Completion / Building Use Certificate.

Reference:

1. Approval of plan vide GIDC letter No. _____ dt _____
2. Plinth check certificate issued by Dy. Executive Engineer vide letter No. _____ dtd. _____.

Sir,

The plinth check certificate has been issued by the GIDC vide letter No. _____ dated _____ . Now, we have completed the construction work in plot No. _____ at _____ estate. It is requested to issue building completion/building use certificate at the earliest. The necessary required details have been enclosed in Part-I of Annexure 'B' along with Cheque No. _____ dtd. _____ for Rs. _____ (Rupees _____ only) towards the fees for issuance.

Early actions are requested for.

Thanking you,

Yours faithfully,

Signature and Stamp of Company

Encl.: Annexure 'B' and Cheque (with details)

Copy with cs. to: The Dy. Executive Engineer
_____ Sub Division Office,
GIDC _____.

ANNEXURE 'B'

PART – I : Details to be filled in by the allottee

1. Name of the Unit :
2. Allotment order : No. _____ Dt. _____
3. Area of plot. : _____ M²
4. Approval of plan. : No. _____ Dt. _____
5. Plinth check certificate issued : Yes/No.
If Yes : No. _____ Dt. _____
6. Built up area approved : _____ M²
7. Actual area under construction. : _____ M²
8. Reasons for variation in area of construction :
9. Work is completed exactly as per approved plan. : Yes/No.
10. If not, give details for the following :
 - (a) Construction done in margin :
 - (b) Area of unauthorized construction : _____ M²
11. Reasons for carrying our unauthorized construction. :

SIGNATURE WITH STAMP

PART – II Details to be filled in by the Office of the Dy. Executive Engineer.

1. Name & the designation of the Inspecting Officer :
2. Date of inspection. :
3. Allottee has constructed the building up to plinth in accordance to the approved plan : Yes/No.
4. If not, give brief details about variation noticed. :
5. Unauthorized area constructed :
 - (a) of violative nature. : _____ M²
 - (b) Non violative nature. : _____ M²
6. Recommendations. :

Signature of the Inspecting Officer

Submitted to :
The Executive Engineer
GIDC, _____

Signature of the Dy. Executive Engineer with stamp.