



**SWINDON**  
BOROUGH COUNCIL

## Daily Homework Planner

Date:

Assignment	What do I need?	Do I need help?	When is it due in?	How long will it take?	When will I do it?	Start Time	Stop time	How long did it take?

## How to de-clutter my bag

Empty my school bag each day



Sort out papers – keep v don't keep



Keep – homework worksheets, letters to parents, subject notes/diagrams/worksheets etc

Throw away rubbish i.e. papers, wrappers, tissues etc



File homework

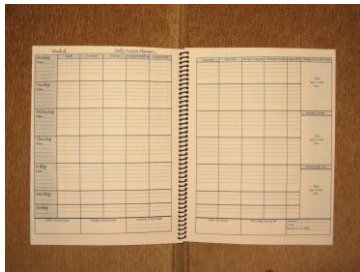


Organise equipment and put in backpack



## Packing my bag

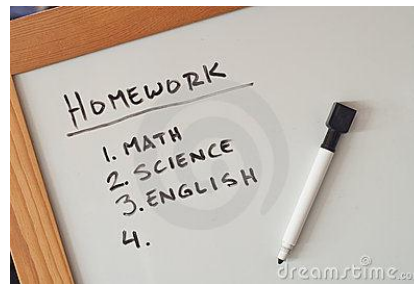
Check my planner



Put in books/folders needed for the day



Pack homework due in today



Pack lunch/money



Think! Anything else?



Pencil case, phone, tissues, magazine, headphones, ipod, P.E. kit, bus pass, snacks.