



## Impact Assessment report template

<b>Service / College</b>		
<b>Lead Person:</b>		<b>Date:</b>
<b>1. Policy or Practice Assessed</b>		
<b>2. Impact identified- Potential or negative impact(s) from initial screening</b>		
<b>3. Context – Links to Equality Objectives and other Policies</b>		
<b>4. Approach - Methods used, people involved and sources of data/evidence</b>		
<b>5. Results</b>		

<b>6. Conclusion</b>
<b>7. Proposal – suggested actions</b>
<b>8. List any attached supporting documents</b>
<b>9. Senior Officer Responsible Signature and Date</b>