**Company Name**

Address:

Phone Number: Date:

**MONTHLY SALARY CERTIFICATE**

(Company’ s Letter Head)

This is to certify that Mr./Ms. \_ \_ \_ \_ \_ \_ \_ \_ , Employee No. \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ is employed with this company since (DD/MM/YYYY) \_ \_ \_ \_ \_ \_ \_ . He/She is working serving as \_ \_ \_ \_ \_ \_ \_ (designation of employee). Currently he/she is drawing monthly salary (NR) as per following breakup.

|  |  |
| --- | --- |
| **Salary Structure** | **Amount** |
| Basic Pay |  |
| House Rent |  |
| Other perquisites, if any |  |
| Gross salary |  |
| **Deductions** |  |
| Income Tax (TDS to deducted) |  |
| Professional Tax |  |
| Total |  |
| **Net payable Salary** |  |

For and on behalf of (Company’s Name here)

Signature and Designation of Officer Authorised

Place: Office Stamp:

Date: